

**AGENDA - CITY COUNCIL OF MORRIS, MINNESOTA
APRIL 7TH, 2025 REGULAR MEETING
5:15 P.M. COUNCIL CHAMBERS**

- I. CALL MEETING TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. AGENDA APPROVAL**
- V. BOARD OF REVIEW**
- VI. CITIZEN'S COMMENTS**
 - A. Faith Lutheran Church-Vicky Dosdall**
 - B. Crissy Lake Dam Project: Pomme De Terre River Association-
Sophia Maruska and Houston Engineering-Erik Jones and Ted
Rud**
- VII. PUBLIC HEARING**
- VIII. READING AND APPROVAL OF MINUTES**
 - A. 03/25/25 Regular Meeting Minutes**
 - B. 03/25/25 Condensed Minutes**
- IX. CONSENT AGENDA**
 - A. Audit of City Bills**
 - B. Gambling Reports**
 - C. Charter Commission Meeting Minutes-04/02/2025**
- X. PETITIONS, REQUESTS AND COMMUNICATIONS**
 - A. Appointment to Board**
 - B. Presentation of Certification of Petition Signatures for
Proposed Ordinance**
 - C. First Reading of Proposed Ordinance for the Preservation of
East Side Park**
- XI. ORDINANCES AND RESOLUTIONS**
 - A. Resolution Receiving Independent Fee Evaluation for Airport
Terminal Building Construction Project**
- XII. CITY MANAGER'S REPORTS & RECOMMENDATIONS**
 - A. Sidewalk Reconstruction Program Request for Reimbursement
for Sidewalk Replacement**
 - B. City Manager Newsletter**
- XIII. MAYOR AND CITY COUNCIL**
 - A. Board Updates**
- XIV. OTHER BUSINESS**
- XV. INFORMATIONAL ITEMS**
- XVI. ADJOURNMENT**

MINUTES – MORRIS CITY COUNCIL – REGULAR MEETING – MARCH 25TH, 2025

The regular meeting of the Morris City Council was called to order at 5:15 p.m. this 25th day of March, 2025 by Mayor Wohlers in the Council Chambers of the Community Center.

ROLL CALL: Roll call was taken with the following members present: Council member Miller, Kroells, Solvie, Gullickson and Mayor Wohlers. Junior Council member Alcantar was absent. Also present was City Manager Schrupp and City Attorney Peterson.

APPROVAL OF AGENDA: Council member Solvie moved, seconded by Gullickson to approve the 03/25/2025 agenda. Motion carried.

CITIZEN'S COMMENTS: Mayor Wohlers stated he and his wife Sherry have lived in Morris their entire life and have never witnessed the kind of division, anger and malicious behavior that has been going on over the last 3 months in the community. Some of this has been directed to the members of the City Council, some towards the Mayor and some towards the City Manager. Wohlers asked everyone in the room, and those listening to the recorded version, to pause and examine what is going on in their hearts. Wohlers believes Morris can and has to do better.

Crissy Dam Project: Sophia Maruska from the Pomme de Terre River Association approached the Council to give an update on the Crissy Dam Project. The public comment period ended last week and they had 39 total comments and were able to address most of them and make a rough modified design. An additional pool downstream would address the comments about fishing below the bridge and it will be closer to the parking lot. This would make it accessible to people in wheelchairs or people that want to stay closer to the parking lot and have a fishing platform option. They would also widen the main reservoir. They plan to dredge the reservoir to the storm drain, which will fill with sedimentation slower than leaving it so people still can have some water access. The dredge material would be used for green space built up close to the current elevation for easier mowing, maintenance and accessibility plus be planted with pollinator, bird friendly native species. Maruska stated as this project design is more complete there will be another public meeting.

Morris Park Project: Brad Dahlen, NextGen group, was present at the meeting to make the following statement from their committee:

Dear Community Members & Supporters, as we reflect on the journey of our park project, we want to reiterate the core mission that has guided us throughout this endeavor, of creating space that enhances our community through good stewardship, inclusivity, and community development. The vision for the park was to serve as a place where children of all abilities could play, a place where families could gather, and a place that would attract new families to move back to our community while retaining those who already call it home. We also hoped the project would support the growth of businesses on main street and encourage the overall development of our community.

It is with great sadness we share that with the guidance of our executive team and park donors, the park project is no longer moving forward. Though we had strong support, we know this has been difficult for some and we do not want to cause further division in our community. Therefore, we are withdrawing our plans for the East Side Park enhancement. The lessons and insights gained by the NextGen team throughout the process are invaluable. We have learned so much from managing this initiative, and we are deeply grateful for the support, vision, and encouragement provided by all those who believed in

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Morris Park Project: (continued)

this project. Your involvement and commitment were vital to our efforts, and we cannot thank you enough.

Even though this specific project has come to an end, we believe our community's ability to support future growth remains crucial for its continued prosperity. It is more important than ever that we invest in our community's future, ensuring that we keep our current families, along with creating an environment with future opportunities for new families.

We remain dedicated to working toward a future where our community continues to thrive, and we are excited to see how we can come together to address these challenges in the coming months and years. Together, we can create a community that fosters growth, inclusivity, and long term success. Thank you once again for your support,
NextGen

Save East Side Park: Annette Watson approached the Council regarding the proposed ordinance submitted 45 days ago. The number of signatures collected was 614 and was given in the proper form to the City Clerk. Watson informed the City Council of their three choices which are Yes, No and Let's Talk.

Library: Various members of the community discussed their opinions/concerns about the Morris Public Library. They included: Naomi Skullan, Charlie Glasrud, Christina Ortiz, Diane Baum, Rhoda Smith, Drew Israels-Swenson, William Pelowski, Lisa Cane, Bob Kopitzke, Rachel Coler, Nichole Wagner and Sharon Martin. Their opinions/concerns were as follows:

- Support of the Library and their staff.
- It is a shining gem of the community.
- The library had around a 10% cut to its circulating materials budget even as costs of books increased. Along with the cut to materials funding, a decrease was suggested in staffing, library hours, or the cleaning budget when it is already minimal and this would negatively impact the library services and space.
- The library director was put on leave very suddenly and with no notice. Concerned with the process that led to her being put on leave and the support provided to the library for the last 4 weeks in her absence. Little guidance or support has been provided for the remaining library staff, and it is crunch time for planning the summer reading program.
- As a public good, libraries are not meant to generate profit.
- Places without ideological affiliations and low barriers to participation are crucial for sustainability. They are intergenerational.
- The Morris Public Library does so much that benefits so many people in the community. The services and programs it provides are absolutely vital.
- Recognize the challenge that is before the Council, personnel issues are never easy. They recognize the responsibility that comes with the seats that they hold because their responsibility is to their employees, City Manager, Head Librarian, and the people that elected them in the community. It is a ripple effect; whatever decision the council makes will have a

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Library: (continued)

- huge impact on one or more individuals, the community and the rest of the employees who are watching how this unfolds. Advocate for restraint and thoughtfulness.
- Since Anne took over students wouldn't know what to do without the Library. They like Anne because she is kind, gentle and accepting. It is great to have a Library and caring people in that Library who are concerned about the citizens in this community.
- Don't lose sight of the fact that we are here to save the Library, funds spent on it and to support the person that has done wonderful things.

PUBLIC HEARING: None

READING AND APPROVAL OF MINUTES: 03/11/2025 Regular Meeting Minutes: Council member Solvie moved, seconded by Kroells, to approve the 03/11/2025 regular meeting minutes. Motion carried.

03/11/2025 Condensed Meeting Minutes: Council member Gullickson moved, seconded by Solvie, to approve the 03/11/2025 condensed meeting minutes. Motion carried.

CONSENT AGENDA: Mayor Wohlers moved, seconded by Council member Kroells, to approve the consent agenda with the following items:

- A. Audit of City Bills
- B. Gambling Reports
- C. Morris Library Board Minutes-02/12/2025
- D. Tree Board Minutes-02/19/2025
- E. Park Board Minutes-03/12/2025
- F. Application for Exempt Permit-SCMC Courage Cottage
- G. Morris Transit Report

Motion carried.

PETITIONS, REQUESTS AND COMMUNICATIONS: 2024 Annual Report to the Morris City Council from the Morris Tree Board: Council member Solvie moved, seconded by Gullickson, to approve the Tree Board 2024 Annual Report. Motion carried.

Appointments to Boards: Council member Gullickson moved, seconded by Kroells, to approve appointing Harrison York to the Airport Board and Landon Shaw to the Tourism Board. Motion carried.

Approval of Donation to Fire Department from Central Specialties: Council member Solvie moved, seconded by Gullickson, to approve the donation to the Morris Fire Department from Central Specialties. Motion carried.

ORDINANCES AND RESOLUTIONS: None.

CITY MANAGER'S REPORTS & RECOMMENDATIONS: Sidewalk Reconstruction Program: This program would allow residents to have help up to \$3,500 for their sidewalks. The policy reads that the City's cost share would be 75% of the cost of the replacement of the damaged sidewalk, up to \$3,500.00. 2 bids are needed to be submitted to the City. The property owner can complete the work themselves and get 100% of the cost up to \$3,500.00. The City has \$15,000 in the budget for this year's sidewalk program. The funds will be disbursed on a first come-first serve basis. Council member Solvie stated is a great

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Sidewalk Reconstruction Program: (continued)

project and encouraged clearer language on the approval process, noting approval should be given upon inspection of the property. Gullickson asked if the property owner chooses to complete the work themselves how it would work and if there would need to be specifications for it.

City Manager Newsletter: This was informational for the council.

Park Board: There was discussion on whether or not it was a conflict of interest for a member of the Park Board to be appointed and then be knocking on doors against a project that was approved by the Park Board. Some misinformation about the park that was circulating should be expunged:

- There will be a huge fence around the playground. There will be a fence between 3 and 4 ft. high.
- The donated benches in the Park will be removed. These will not.
- Memorial will not be removed.
- Monument Rock will not be removed.
- The project will be funded through donations.

Council Meeting: Council member Solvie moved, seconded by Kroells, to change the date of the April 8th council meeting to Monday, April 7th following the Board of Review, due to the 8th being a special election day in Morris. Motion carried.

MAYOR AND CITY COUNCIL: **Board Updates:** Council Member Solvie stated the RFC has 24/7 access.

OTHER BUSINESS: Council member Gullickson stated when she heard that NextGen was pulling out she was extremely disappointed and feels it is sad that folks don't want an inclusive playground in a centrally located community park. Gullickson added that people were so excited about this park to enjoy with their families. The group that was working on this wants to stay in the community and contribute to the City in a way that was not going to cost the taxpayers any dollars. Gullickson noted it is sad when businesses and community members were chastised for wanting this playground to be part of the community, explaining that people went to businesses and were condemned on social media. Gullickson stated it is disheartening that a handful of people don't want to see any kind of improvements in Morris. Council member Solvie asked about the ordinance and thanked NextGen for their time and effort and their employers for supporting them.

INFORMATIONAL ITEMS: None

ADJOURNMENT: There being no further business, Mayor Wohlers adjourned the meeting at 6:36 p.m.

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ADJOURNMENT: There being no further business, Mayor Wohlers adjourned the meeting at 6:36 p.m.

**CITY OF MORRIS
BILL LIST
April 7, 2025**

1	ACE HARDWARE	SUPPLIES - VARIOUS DEPTS.	\$94.52
2	ALOHA WINDOW CLEANING	COMM. CTR WINDOWS	\$50.00
3	AMERICAN WELDING SUPPLIES, INC.	WTP NEW TANK	\$170.05
4	ARCTIC GLACIER INC.	LS MERCHANDISE	\$267.70
5	ARTISAN BEER COMPANY	LS MERCHANDISE	\$302.60
6	BARTELL, JASON	ZONING VARIANCE REFUND	\$200.00
7	BELLBOY CORPORATION	LS MERCHANDISE	\$3,092.85
8	BEVERAGE WHOLESALERS	LS MERCHANDISE	\$25,737.17
9	BIG STONE CHIROPRACTIC HEALTH	DOT PHYSICAL - WATER DIST. EMPLOYEE	\$110.00
10	BOILER HQ PLUMBING	RPZ ANNUAL TESTING - WTP	\$300.00
11	BOLTON & MENK, INC.	WATER TOWER PROF FEES	\$975.00
12	BREAKTHRU BEVERAGE	LS MERCHANDISE	\$5,558.79
13	CAROLINE'S CLEANING	MARCH CITY HALL CLEANING	\$500.00
14	CENTERPOINT ENERGY	GAS CHARGES - VARIOUS DEPTS.	\$5,315.49
15	CNA SURETY DIRECT BILL	HIGHWAY PERMIT - BOND	\$100.00
16	COCA-COLA	LS MERCHANDISE	\$273.50
17	DISPLAY SALES	MAIN STREET BANNERS - 1/2 COST	\$2,279.50
18	DJN ELECTRIC	SHOP PARTS	\$24.39
19	D-S BEVERAGES, INC.	LS MERCHANDISE	\$15,969.51
20	ELECTRIC PUMP	SEWER LIFT STATION REPAIR	\$1,779.50
21	EVER GREEN LAWN & LAND CARE	SNOW REMOVAL - VARIOUS LOCATIONS	\$220.00
22	FEDERATED TELEPHONE	FIRE DEPT. PHONE/INTERNET	\$108.87
23	FERGUSON WATERWORKS	WATER METERS \$5,375.09 & WATER BREAK SUPPLIES	\$6,180.45
24	GRANITE CITY JOBBING	LS MERCHANDISE	\$997.46
25	GRAYMONT	WTP QUICKLIME	\$6,841.58
26	GUARDIAN LIFE INSURANCE	LIFE/LTD INSURANCE - APRIL	\$934.60
27	HOMESTEAD, THE	AIRPORT SUPPLIES	\$3.49
28	HYDRONIC DISTRIBUTION CENTER, INC.	WTP SUPPLIES	\$215.00
29	ICEBERG HOSTING	WEBSITE HOSTING - VARIOUS DEPTS.	\$340.00
30	JOHNSON BROTHERS LIQUOR CO.	LS MERCHANDISE	\$5,433.92
31	KILLORAN TRUCKING & BROKERAGE	WTP SODA ASH	\$13,528.83
32	KMRS/KKOK/KRVY RADIO	LS ADVERTISING	\$1,005.00
33	LAKES COUNTRY SERVICE	2025 MEMBERSHIP	\$205.00
34	LEAGUE OF MINNESOTA CITIES	MCMA CONFERENCE - BECCA	\$525.00
35	LOCATORS & SUPPLIES, INC.	STREET DEPT. SUPPLIES	\$628.16
36	MACQUEEN EQUIPMENT LLC	SHOP PARTS	\$352.08
37	MCGINNIS APPLIANCE INC.	MUSEUM HVAC MTNCE	\$383.00
38	MCKINNON COMPANY, INC.	LS MERCHANDISE	\$96.70
39	MN BCA	LS - BACKGROUND CHK	\$15.00
40	MN COUNCIL OF AIRPORTS	AIRPORT MEMBERSHIP	\$150.00
41	MN MAYORS ASSOCIATION	MEMBERSHIP DUES 2025	\$30.00
42	MN PEIP - C/O MMB FISCAL SERV.	HEALTH INSURANCE - APRIL	\$35,383.16
43	MN VALLEY TESTING LABS	WATER & WW TESTING	\$644.68
44	MOGARD, RYAN	LMC WORKSHOP MILEAGE	\$71.40
45	MORRIS BEARING & SUPPLY	WTP SUPPLIES	\$340.80
46	MORRIS LUMBER & MILLWORK, INC.	PARK DEPT. SUPPLIES	\$34.00
47	MUNICIPAL EMERGENCY SERVICES	TURNOUT GEAR	\$6,743.80
48	NFPA	FIRE DEPT. MEMBERSHIP	\$225.00
49	PHILLIPS WINE & SPIRITS	LS MERCHANDISE	\$4,953.72
50	SCEIC	2ND QTR. ALLOCATION	\$8,240.00
51	SOLEMSAAS, MATT	REGIONAL MEETING REIMB	\$40.00
52	SOUTHERN GLAZERS OF MN	LS MERCHANDISE	\$3,229.25
53	TDS MEDIA DIRECT, INC.	LS ADVERTISING	\$259.00
54	TEAM LABORATORY CHEMICAL CORP.	MEGA BUGS CHEMICAL	\$7,374.00
55	TOWN & COUNTRY SUPPLY	SUPPLIES - VARIOUS DEPTS.	\$786.35
56	US BANK EQUIP FINANCE	CITY HALL COPIER LEASE	\$155.00
57	VERIZON	WTP & TRANSIT PHONES	\$96.24
58	VESTIS	SUPPLIES - VARIOUS DEPTS.	\$216.84
59	WIDSETH SMITH NOLTING & ASSOC.	ENG. FEES: E 7TH ST \$4,854 & MORRIS TH9 SIDEWALK EXTENSION PROJECT	\$12,904.00
60	WILLIES SUPERVALU	CITY HALL SUPPLIES	\$9.49
APPROVED BY MAYOR & CITY COUNCIL ON 4/7/2025.			<u>\$183,001.44</u>

Lawful Gambling Monthly Tax Return

Print or Type	Organization Name MORRIS HOCKEY ASSOCIATION	Federal ID Number (FEIN) 41-1515723	Minnesota Tax ID Number 2318717	License Number 01860	
	Address <input type="checkbox"/> Check if Address Changed PO BOX 303	Email Address mbahockey21@hotmail.com		Month/Year Reported 3/2025	
	City MORRIS	State MN	Zip Code 56267	Number of Sites 8	
	Number of barcoded games reported on Schedule B2s for the month: <u>19</u>	Check all that apply: <input type="checkbox"/> Amended Return <input type="checkbox"/> Filing under Extension (see instructions) <input type="checkbox"/> No Gambling Activity this Month <input type="checkbox"/> Final Return (see instructions)			
	This return includes (check all that apply): <input type="checkbox"/> Schedule B2 <input type="checkbox"/> Schedule NRL <input type="checkbox"/> Schedule ER				

Gross Profit		A	B	C
		Gross Receipts	Prizes Paid	Net Receipts
1	Non-linked bingo	0	0.00	0.00
2	Raffles (if tax-exempt raffles were conducted, complete Schedule ER)	0.00	0.00	0.00
3	Paddletickets	0.00	0.00	0.00
4	Add lines 1 through 3	0.00	0.00	0.00
5	Interest and other income (including advertising or sponsorship income; see instructions)	0.00		0.00
6	Linked bingo	4114.00	3497.00	617.00
7	Tipboards	0.00	0.00	0.00
8	Paper pull-tabs	55472.00	45684.00	9788.00
9	Electronic pull-tabs	190814.00	167269.00	23545.00
10	Sports-themed tipboards	0.00	0.00	0.00
11	Add lines 4 through 10. Line 11C is your gross profits for the month	250400.00	216449.00	33951.00

Tax and Fees		
	12	Net receipts tax (multiply line 4C by 8.5% [0.085]. If negative, enter zero)
13	Combined net receipts tax (from Worksheet E, line 11; if negative, enter the amount on line 19)	11374.00
14	Total tax before credits (add lines 12 and 13)	11374.00
15	Net receipts tax credit used (from Schedule NRL, column E)	0.00
16	Exempt raffle tax credit (from Schedule ER, line 4)	0.00
17	Total nonrefundable credits (add lines 15 and 16)	0.00
18	Total tax before refundable credit (subtract line 17 from line 14; if negative, enter zero)	11374.00
19	Combined net receipts tax credit (from Worksheet E, line 11; if negative)	0.00
20	Monthly regulatory fee (multiply line 11a by 0.125% [0.00125])	313.00
21	TOTAL TAX DUE OR REFUND (add lines 18, 19 and 20)	11687.00

Lawful Gambling Monthly Tax Return (continued)

Organization Name MORRIS HOCKEY ASSOCIATION	Federal ID Number (FEIN) 41-1515723	Minnesota Tax ID Number 2318717	License Number 01860
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Expenditures /Expenses	22 Lawful purpose expenditures	22 <u>6047.00</u>
	23 Total lawful purpose expenditures (add lines 21 and 22)	23 <u>17734.00</u>
	24 Allowable expenses	24 <u>18565.00</u>

Start Bank	25 a Starting cash banks per books	25a <u>31700.00</u>
	b Unreimbursed starting cash banks	25b <u>(2180.00)</u>
	End-of-month cash balance in starting banks (subtract line 25b from 25a)	26 <u>33880.00</u>

I declare that all information on this summary and tax return is true, correct and complete.

Sign Here	Chief Executive Officer (print) Jordan Staples	Chief Executive Officer Signature	Date	Daytime Phone 320-808-7634
	Gambling Manager (print) LINDA ENGBRETSON	Gambling Manager Signature	Date	Daytime Phone 320-815-9886
	Preparer (print) LINDA ENGBRETSON	Name of Firm GAMBLING MANAGER	Preparer Signature	Date

Mail Form G1, schedules and any required attachments to:
Minnesota Revenue, Mail Station 3350, St. Paul, MN 55146-3350

Charter Commission meeting

Tuesday April 2, 2025

5:15 p.m.

Present: Diane Baum; Kevin Wohlers; Joseph Glasrud; Tom Loew; Deb Econimou; Greg Prest; Carol Beyer; Julie Snyder

Not present: Autumn Johnson

Approval of Agenda: Diane Baum; 2nd: Tom Loew motion approved

Adoption of Roberts Rules of order (simplified) /Rules of procedure: Diane Baum; 2nd: Julie Snyder motion approved

Election of Chair and Secretary:

Greg Prest made a motion to elect Deb Econimou- Chair and Diane Baum- Secretary: Tom Loew; 2nd: Carol Beyer motion approved

Discussion of Proposals for change:

- Charter "as is" is a strong one, commission feels there is little that needs change.
- Discussed having wards vs at large council members; decided at large works for a town the size of Morris
- Per section 13.07 "quorum requirements;" Commission decided bare majority will work unless topic needs a quorum vote
- Discussed if one mayor and four council members are enough; commission satisfied with current status quo
- Discussed standing rules for Charter; Joseph Glasrud will type a draft for Commission to look over

Chair made a motion to set next meeting: Tuesday September 16, 2025 5:30 pm City Council Chambers: Greg Prest 2nd: Tom Loew motion approved

Motion to adjourn 6:04 pm: Greg Prest 2nd Tom Loew motion approved

City Hall

From:
Sent: Monday, March 31, 2025 9:20 AM
To: 'Morris City'; Stacey Mogard
Subject: FW: Tree Board Position

-----Original Message-----

Sent: Monday, March 31, 2025 8:15 AM

Subject: Tree Board Position

I understand from Sally Finzel there is a vacancy on the Tree Board and I would like to serve on it.

I am a former ISA-certified arborist. I previously served on the Tree Board years ago.

I worked as UMM groundskeeper with an emphasis on trees for about six years. I am currently the groundskeeper for the Riverview Dairy office and also manage the properties of several private clients.

I have been helping with community tree planting projects in Morris since at least 2007. I also attended the Tree Stewards training in October 2024.

Thank You.

David Poppe



CITY OF MORRIS

610 Oregon Avenue • P. O. Box 438 • Morris, MN 56267 • 320-589-3141 • Fax 320-589-3111 • email cityhall@ci.morris.mn.us

March 31, 2025

I hereby certify that on Tuesday, March 25th a proposed ordinance for the Preservation of East Side Park with the required number of supporting signatures was presented at City Hall.

According to Section 5.05 of the Home Rule Charter, the requirement was that the number of signatures presented be at least ten percent (10%) of the total number of votes cast at the last preceding regular municipal election in order for the ordinance to meet the criteria. The total number of votes cast in the last election, which was November 5, 2024, was 2,565, would require 257 signatures.

Upon verifying the signatures and that each person signing was in fact a registered voter in the City of Morris, I have found there to be 534 valid signatures presented. This represents 20.8% of the total number of votes cast in the last election. This number meets the criteria.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stacey Mogard'. The signature is written in a cursive, flowing style.

Stacey Mogard
Deputy Clerk on Behalf of the City Clerk

PROPOSED ORDINANCE

[SEC. __. __] PRESERVATION OF EAST SIDE PARK.

Subd. 1. The people of Morris are resolved that East Side Park shall be preserved for the enjoyment of people of all ages as a green space characterized by its heritage trees.

Subd. 2. Green Space to be Preserved.

A. No new construction, installation, or addition of structures or fixtures shall occur in East Side Park unless an area of green space equal to at least 95% of that existing as of January 1, 2025 is preserved.

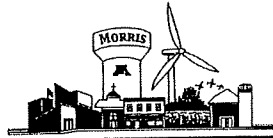
B. "Green space" means an area for trees, shrubs, grass or other vegetation to grow. Green space does not include any area covered by an artificial structure or by sand, wood chips, pavement, cement, rubber, metal, or any other artificial material. For the purposes of calculating the portion of a space that is green, the area of a tree is measured at ground level.

Subd. 3. Existing Structures May Remain. Notwithstanding the foregoing, the existing bandshell and seating area, park shelter, playground areas, and other fixtures existing as of January 1, 2025 may be continued, including through repair, replacement, restoration, maintenance, or improvement, but not including expansion. Internal reconfiguration of an area currently dedicated to one of these uses is not an expansion unless otherwise provided; an enlargement of an area dedicated to one of these uses is an expansion. The placement of new pavement, cement, rubber, or fencing is an expansion, unless it involves only a *de minimis* amount of material required for the repair, replacement, restoration, maintenance, improvement, or rearrangement of existing equipment. Nothing in this section shall be construed to limit the proper care and maintenance of trees, shrubs, grass or other vegetation, which may include the use of temporary mulching.

Subd. 4. Enforcement. Any group of five or more residents of the city shall have standing to enforce this provision by means of an action in district court for declaratory or injunctive relief.

Subd. 5. Severability. If any provision of this section is held to be invalid or unenforceable, to any degree, such invalidity shall not affect the validity of any other provision of this section, and all provisions of this section shall remain in force and effect to the greatest extent permissible.

[end of proposed ordinance]



CITY OF MORRIS

610 Oregon Avenue • P. O. Box 438 • Morris, MN 56267 • 320-589-3141 • Fax 320-589-3111 • email cityhall@ci.morris.mn.us

TO: Morris City Council

DATE: April 7, 2025

FROM: Rebecca Schrupp, City Manager

RE: Independent Fee Evaluation – Terminal Building Construction

Issue:

The City is working on obtaining a grant FAA and MNDOT Aviation for the building of a new terminal building. We need to approve an engineering agreement for this project, but have to get a second opinion for engineering costs. This is done through what is called an Independent Fee Evaluation (IFE).

Recommendation:

I'm recommending that the City Council should pass a resolution approving a proposal from Kavakko Engineering, Inc. in the amount of \$3,250 to conduct an Independent Fee Evaluation of Bolton and Menk's fee for the design and construction of the Terminal Building Project.

Discussion:

This is an FAA requirement. The firm doing the Independent Fee Evaluation (IFE) can't be connected to the current project in any way and they can't be an engineering firm that made a proposal to be the city's airport engineer. Kavakko Engineering, Inc meets both of these requirements.

Airport engineers are selected for a 5-year period. You can change prior to that time limit, but you can't go beyond it. Bolton and Menk was selected as our airport engineer. They will propose a fee for this terminal building after I receive the IFE from Kavakko Engineering, Inc. I will then compare them and make sure the Bolton and Menk costs are in line.

**RESOLUTION RECEIVING INDEPENDENT FEE EVALUATION FOR AIRPORT TERMINAL BUILDING
CONSTRUCTION PROJECT**

WHEREAS, pursuant to Federal Aviation Administration (FAA) Airport Improvement Program Handbook FAA Order 5100.38D, a sponsor must complete an independent fee evaluation (IFE) for all architectural, engineering, and planning consultant service agreements for airport grant projects with a fee greater than \$100,000.

WHEREAS, the proposed airport grant project for the Morris Municipal Airport is construction of a new Airport Terminal Building. The proposed engineering consultant service agreement prepared by Bolton & Menk, Inc. is estimated to be greater than \$100,000.

WHEREAS, for the City to receive FAA grant funding for the project, an IFE will be required. The city has obtained a proposal from Karvakko Engineering, Inc. to complete the IFE for a total cost of \$3,250. The cost of the IFE is reimbursable via FAA grant funding.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MORRIS, MINNESOTA, AS FOLLOWS:

1. The council will accept the agreement from Karvakko Engineering, Inc. to complete the IFE for a total cost of \$3,250.

PASSED AND ADOPTED THIS 7TH DAY OF APRIL, 2025

MORRIS CITY COUNCIL

Kevin W. Wohlers, Mayor

ATTEST:

Rebecca Schrupp, City Manager

Sidewalk Reconstruction Program
Request for Reimbursement for Sidewalk Replacement

Morris City Council
Morris, Minnesota

Dear Council Members:

I hereby request reimbursement for the replacement of sidewalk fronting my property located at _____

Reimbursement Policy: The City of Morris will reimburse property owners 75% or \$3,500, whichever is less, of the cost of the replacement of damaged sidewalk fronting owner's property as follows:

- Maximum assistance to any single property owner shall be \$3,500
- The property owner must submit an application. Upon submission of an application, the Public Works Director shall inspect the sidewalk area.
- The Public Works Director shall determine if the sidewalk is damaged and in need of repair or replacement.
- If the Public Works Director determines the sidewalk or a portion of the sidewalk is damaged and in need of repair or replacement, the Public Works Director shall issue approval for reimbursement for repair for the portion of the sidewalk which is determined to be in need of repair or replaced.
- Only work commenced after approval shall be eligible for reimbursement.
- Only work on sections determined to be damaged and in need of repair or replacement shall be eligible for reimbursement.
- If the property owner chooses to complete the work themselves, the city will reimburse the property owner 100% of the total cost of concrete only up to the maximum assistance of \$3,500
- Upon approved, property owner must submit two quotes to the city. Once work is finished, the owner must submit an invoice to the city for reimbursement. The reimbursement paid will be determined based upon the total stated in the lowest quote.
- The parcel is only allowed 1 sidewalk reimbursement every 10 years.
- Citywide allocation for 2025 is \$15,000.00 and is based on a first-come-first-serve basis.
- Reimbursement shall not be available for projects not limited to sidewalk repair or replacement. Ineligible projects shall include but shall not be limited to driveway repair or replacement, sewer repair or replacement, and water delivery system repair or replacement. To the extent that any approved project involves ineligible expenses, those expenses shall not count toward the total for the purposes of calculating reimbursement.
- I further understand that no approval will be granted if I remove or replace any walk before receiving this written approval.

Name

Phone

Address

Email

Signature

Date

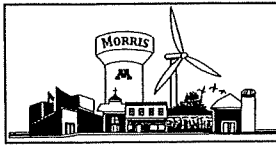


Approval for Reimbursement for Sidewalk Replacement:

The City of Morris hereby authorizes replacement at _____ with a maximum of \$3,500 per property owner. Upon verification of billing invoice and approval of reconstruction by the Morris Public Works Director, the City of Morris will reimburse _____ for _____ sqft.

City Official

Date



City of Morris

April 7, 2025

City Manager Report

League of MN Cities Safety and Loss Control Workshop:

On March 26, myself and 3 staff went to the LMC Safety and Loss Control Workshop. The sessions that I sat in were about data practices, mod factors for work comp insurance, ADA websites, and fostering inclusive governance through roles and responsibilities.

- Data Practices: There was discussion on the MN Data Practices Act. All public data is presumed public unless classified elsewhere. Personnel is always private unless presumed elsewhere.
- There was discussion on data inventory and record retention schedules.
- We talked about backups and that we should be testing back-ups once a year.
- Mod factors were discussed. The best way to improve your mod factor, which will help with our work comp insurance, is to focus on the wellness of employees. A wellness program is a great way to do this. Having a return to work policy also can help.
- Digital accessibility is something that will continue to be discussed. The trainer of this session, shared how different things on the websites help those with certain disabilities.
- One of the sessions was on the roles and responsibilities of the Council and staff.
- They shared how having a point person for onboarding of a new council member is helpful.
- They talked about the importance of a communication policy of Council with city staff. We have this in our Charter.
- There should be clear, defined roles between council and staff.
- They talked about how Councils work better when there is trust.

Next Meeting:

The meeting on the 22nd will be at 8:25 am in the auditorium at the High School.

Work Session:

April has 5 Tuesdays. If everyone is still onboard for a work session, my thoughts were to discuss public comment time structure, having a discussion on a Council Retreat, and any other items that the Council would like to discuss.

Policies:

We have been working on a credit card and purchasing policy over the past week. We will send out a copy once the attorney's look it over. If there are questions or concerns please let us know. We would like to have them approved at the meeting on the 22nd.

Housing Bill in the House and Senate:

We have continued to watch the bill that is in the House and the Senate and will continue to share our concerns about the proposed zoning requirements.